



COMMUNITY PRESERVATION COMMITTEE
Minutes of the meeting of
January 31, 2019
Pembroke Town Hall, Room 13

Disclosure: These minutes are not verbatim – they are the administrative agent's interpretation of what took place at the meeting.

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

Open Meeting Law, G.L c. 30A § 22.

Agenda – May include topics not reasonably anticipated by the chairman at time of posting of the meeting.

Open Meeting Law, G.L c. 30A § 20.

Ms. Lisa Cullity, Chairman, opened a special meeting of the Pembroke Community Preservation Committee at the Pembroke town hall in room 13 at 6:33PM on Tuesday, January 31, 2019. Other members present were Mr. Robert Clarke, Mr. Stephen Herrmann, Mr. Daniel Pelletier and Mr. Paul Whitman. Members not in attendance were Ms. Carolyn Crossley and Mr. Andrew Wandell. Administrative Assistant, Rachel Keller, was also absent from the meeting.

I. Administrative Business

A. Meeting Minutes

The chairman asked if there was any discussion regarding any of the draft minutes prepared by the administrative assistant. There was none; therefore, upon a motion made by Mr. Clarke and seconded by Mr. Herrmann, it was –

VOTED: To accept and approve the minutes, as written, for the August 16, 2018, September 6, 2018 and September 18, 2018 meetings.

Mr. Clarke, Ms. Cullity, Mr. Herrmann, Mr. Pelletier and Mr. Whitman were in favor of the motion. Motion passed unanimously.

II. New Business

A. Applications for Funding

1. North River Historical Shipyard Marker Restoration

Materials or other exhibits used by the public body in an open meeting are available to the public, within 10 days, upon request.

Mr. Caleb Estabrooks gave a history of the markers to the members and explained the need for the restoration of the North River Shipyard marker, specifically. Sign will be removed from the post and brought to Scituate for restoration. The granite post will likely be replaced with concrete with iron rebar interior; however, granite is also still an option. The request is in the amount \$4,400.00. The members were in agreement that the project is eligible for funding; therefore,

Upon a motion made by Mr. Whitman and seconded by Mr. Herrmann, it was –

VOTED: To accept and approve for town meeting consideration the application as submitted by Mr. Caleb Estabrooks AND to appropriate \$4,400.00 in funding from the undesignated fund reserve for the historic restoration of the Brick Kiln Shipyard marker.

All members were in favor of the motion. Motion passed unanimously.

2. Magoun Cemetery, headstone and stone wall restoration

Tabled for consideration during the next round of funding. Instruct applicant to fully complete the application and include pricing information.

3. First Church – restoration work, ADA ramp and windows

Mr. Alan Peterson explained that the current application represents a third phase of work at the church. The items to be addressed with the requested funding are attic ceiling, clock tower and bell tower restoration, and window replacement. The request for funds for an ADA ramp has been stricken from the application. The members agreed that a deed restriction would need to be executed prior to the release of any further funding for the church. The chairman agreed to speak to Mr. Peterson about the deed restriction requirement.

4. Luddam's Ford – refurbish the wall at the dam

Mr. Skip Aluisey explained that the wall at the dam at Luddam's Ford has become esthetically unpleasant due to graffiti and other marring. He asked the commission to consider approving \$7,500.00 in funds for a stone veneer to be affixed to the wall. There was discussion about the potential removal of the dam and how this use of funds would be inappropriate if the dam was scheduled to be removed in the near future. There was also discussion about the addition of a cap at the top of the wall – the chairman agreed to contact Mr. Aluisey to ask him to include the cost for a cap on the top of the wall.

5. Pembroke Public Schools – Phase I, Part 2: field improvements, fencing for PHS varsity softball field

The chairman explained that this request is for an item that was originally addressed prior to the last round of CPC funding. The funding was approved, however, was not included in the request in the town meeting warrant. The chairman agreed to contact the superintendent to ask why the original funding has not been used yet and why the damaged sidewalk at North Pembroke Elementary was not included in the application.

6. Mt. Pleasant Cemetery – gates and wall work

Mr. Whitman, as a DPW commissioner, would like to see the work completed and he will speak to the DPW director to encourage submittal of a more complete application.

7. Pembroke Public Library – microfilm reader

The chairman informed the members that although the reader is used to view historical documents, it is not historical in and of itself; therefore, use of CPA funds for this purchase would likely be impermissible. The chairman will ask the administrative assistant to determine if this purchase would be a valid use of funds.

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8. Memorial Green Gazebo

The chairman will contact the applicant to ask if deferral of the application is warranted since the entire green is potentially being renovated.

There being no further discussion or votes, the meeting adjourned at 9:14PM.

Respectfully submitted,

Rachel L. Keller
Administrative Assistant

Materials and Exhibits

Draft minutes of the August 16, 2018, September 6, 2018 and September 18, 2018 meetings

North River Historical Shipyard, marker restoration application

Magoun Cemetery, headstone and stone wall restoration application

First Church, restoration work, ADA ramp and windows application

Luddam's Ford Park, refurbish the wall at the dam application

Pembroke Public Schools, phase I, part 2: fencing for PHS varsity softball field application

Mt. Pleasant Cemetery, gates and wall work application

Pembroke Public Library, microfilm reader application

Town Manager for the town of Pembroke, Memorial Green Gazebo application

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