

# Pembroke Public Schools

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## PEMBROKE SCHOOL COMMITTEE MEETING

January 3, 2017

North Pembroke Elementary School Library

7:30PM

### Call to Order

Mr. Tropeano called the meeting to order at 7:35 PM.

**Present from Administration:** Mrs. Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent of Curriculum and Learning; Jessica Duncanson, Director of Student Services

**Present from Committee:** Michael Tropeano, Chair; Suzanne Scroggins, Vice Chair, Patrick Chilcott, Secretary; Paul Bosworth and Ginny Wandell

### Acknowledge & Schedule Visitors

Mr. Tropeano welcomed the audience.

### Adjustments to the Agenda

None

### Communications

None

### Approval of Bill Schedule

Bills were circulated for committee approval.

### Consideration of Approval: School Committee Meeting Minutes of December 6, 2016

VOTE: On a motion made by Patrick Chilcott and seconded by Suzanne Scroggins, it was unanimously voted to approve the School Committee Meeting minutes of December 6, 2016 as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

### Update on enVision2.0 and Lexia

Mrs. Brust said she would like to acknowledge that the elementary principals are present tonight and will supply information on both enVision2.0 and Lexia. Mrs. Brust said instead of having teachers come to the meeting she videotaped them. She said Lexiacore5 is for grades K through 5 and the company has been nice enough to supply as many seats as the district wants. She said they are outstanding to work with and are happy to help with anything asked. She said envision2.0 is about the shift in thinking and is becoming a cultural norm. It emphasizes conceptual understanding and procedural fluency in math.

**OUR MISSION:** To ensure student achievement through excellence in teaching and learning.

Mrs. Brust said most of last year's professional development was around enVision and this year there is work being done around the online component of it. Mr. Chilcott asked about the consumables and their integration into enVision and Mrs. Brust said the workbook is a very valuable tool. She added that last year the Guided Math Workshop Model was developed and work was done with Looney Consulting on this. She said the most powerful part of the workshop model is the direct instruction from the teacher to learn a new concept or to supply additional help. She explained the change from Bloom's Taxonomy with Webb's Depth of Knowledge. Mr. Bosworth asked if enVision is providing the assessments and Mrs. Brust said they are but some of them are too long and there are some tech difficulties with the online assessments which are a result of a bug in the program. Mr. Bosworth confirmed that assessments will be same each year so that they can be evaluated. Mr. Brust added that there is an intervention option for struggling students. Mrs. Brust played the video for the committee. In the video, Mrs. Schaffert said she likes the workbook and Mrs. Raiche said she uses the look and see piece. They agreed that students have a richer vocabulary this year after having enVision last year. Mrs. Drowne said it has changed the way they teach math. Mrs. Nadworny said the workshop model lets the teacher work with the students at their instructional level. She added that the workbook shows what the students are learning and they are understanding why the students are learning math this way. Mrs. Pelton said coming into 5<sup>th</sup> grade the topics were a little more difficult but this year it has been easier. She said she likes using the components like solve and share and said the online assessment is difficult due to some technological glitches. She added that the students can revisit the videos at home if they are having a problem. She added that she thinks it is a good program even though it was difficult for her students starting in grade 5 with it. She said she likes the math center games and depending on the topic she uses the math workshop model. Mrs. Nadworny said she finds students are more confident to do the harder problems than before. Mrs. Drowne said students are more prepared and willing to try a difficult problem and not just give up. Mrs. Brust said teachers like the opportunity to collaborative together and added that envision2.0 should align well with the MCAS2.0 online testing. Mr. Tropeano asked if home online usage by students can be traced and Dr. Glaude said she doesn't think teachers can tell what is done at home and what is done in school. Mr. Tropeano asked how the growing pains can be minimized and Mr. Brust said grade level meetings are held to provide support around questions and issues with enVision. Mr. Bosworth asked how new teachers are getting up to speed and Dr. Glaude said they are assigned mentor teachers to work with. Mr. Bosworth asked about formal training and Mr. Murphy said teachers are in grade level meetings daily and they are having rich conversations around the enVision program.

Mr. Brust said LexiaCore5 provides differentiated reading for prek-5. She said the students really like Lexia because it is much like a game. In the video Mrs. Cellucci, a reading specialist, said it is very motivating and students love to use it and it is valuable because students can go online at home. She said this fills the niche of repetition and practice needed to reinforce the skills and it is useful in differentiating. Ms. Fabricius said for the younger grades it allows the teachers to pinpoint where a student is when they come in to the grade. She said she uses the supplied data every day to guide her instruction. Mrs. Duffy said she likes the phonological awareness piece and that fact that all the materials needed are available. She added that she likes the fluency and automaticity piece because the data shows what students are struggling with. Mrs. Brust said it is a very rich program in terms of the data and teachers can easily access it and plan for their next lesson. Dr. Glaude added that there is info for principals too. Mr. Chilcott said this program can keep struggling students from falling through the cracks. Mr. Bosworth asked where the benefits of Lexia will be seen and Mr. Brust said she believes across all disciplines. Mrs. Obey said it is better than the DRA method. Mrs. Scroggins said she really enjoyed the videos of the teachers.

### **Turf and Track Replacement Update**

A parent, Andrea Kelley, voiced her concern over the replacement of the turf. She explained that her son was injured on turf at other school locations and she asked that the committee look into replacing it with grass. Mr. Tropeano said the district is working with youth sports to come up with funding options and said all options are being looked at. He said the issue with grass will be irrigation because of where PHS

is located and usage will be less because grass needs time to rest. He said in addition there is a significant amount of site work required to put in grass versus replacing a turf. Mr. Chilcott said this has come up before and suggested costing out grass. Mr. Bosworth said the issue of a well has to be considered. Mrs. Wandell said the committee has a good knowledge base to come to a decision between turf and grass. Mrs. Scroggins said the one page document available tonight was worked on in budget subcommittee and as a group the committee will come to a decision. Mr. Tropeano added that there is new technology around concussion pads for turf. Mrs. Obey said she will set up a meeting with Mrs. Kelley and Mr. Domingos to further discuss this.

Mrs. Obey said she met with the selectmen and advisory in the fall about the turf/track project. She said since then they have met with youth sports because they have a vested interest in the replacement. She said the one page document shows the history of the turf and track and she explained that there is a cost benefit to replace the turf and track at same time. She said the track has been repaired several times due to wear and tear. She added the issue of drainage at PHS has been resolved by the DPW. She said outside groups like a soccer club will pay a fee to use it but Pembroke youth sports do not. Mr. Tropeano said youth sports is willing to discuss this. Mrs. Scroggins asked if youth sports would want more usage time if they paid a fee and Mr. Tropeano said this would have to be worked out with them. Mr. Chilcott said once the project is priced out there will need to be a conversation about the fee charged. Mr. Bosworth confirmed that the committee is not asking for a debt exclusion and will be using \$200k from the athletic revolving account. Mrs. Obey said she should have a solid cost estimate by Friday. Mrs. Scroggins asked about the Green Communities re-lamping project and Mrs. Obey said she is confident with the energy savings that will start next year. Mrs. Scroggins said on the one page document she would like the \$5k proposed by the school operating budget which lists it that it may be supplemented by advertising, have the disclaimer that it is subject to School Committee approval. Mrs. Scroggins said she'd like to get the estimate for grass in order to do due diligence and that she agrees with Mr. Bosworth about building up the athletic revolving. Mr. Tropeano said the committee is asking the town for a bond and something formal around Medicaid and for the special warrant in order to have it done during the summer. Mr. Bosworth said he wants to make it clear on the document that there is no increase in taxes as a result of project.

Sarah McKenna said that seniors are voicing their interest in having an outdoor graduation. Mrs. Obey said the music department does not have a lot of time to break down in the event of rain. Mrs. Scroggins said there was a lot of information four years ago around this. Mrs. Obey added that with the track replacement project there could be heavy equipment located there. Mr. Tropeano suggested looking at having graduation on the grass in addition to on the turf. Mrs. Obey said she will pull the documents from four years ago and the committee agreed to revisit the topic at a meeting in February.

## **Superintendent's Report**

### School Choice Week Proclamation Request

Mr. Tropeano said he got a request from the selectmen's office about making a proclamation for School Choice. The school committee decided not to make a proclamation. Mrs. Obey said the district has to do a better job of marketing what is offered to students. A parent suggested having a shadow day at PHS during school time for incoming students to see PHS during operation. The committee thought this is a good idea.

### Consideration of First Read: District Technology Plan

Mrs. Obey said she tried to mesh the DESE framework for a district technology plan and the National Education Technology Plan and this makes the document confusing. She said this document serves two purposes, it is checking the box for the DESE requirement and the other is it being reflective of what is being done in Pembroke. Mr. Tropeano said he is fine with the six benchmarks and said the way he writes strategy is to do a current state of assessment, figure what the target state is, and then figure out what done looks like. Mr. Bosworth said his general assessment is the concept of goals, measurement,

and achievement. Mrs. Obey said there isn't much research showing investment in technology results in student achievement. Mr. Bosworth asked if investing in a technology plan is the best decision versus investing in a teacher or curriculum. Mr. Tropeano said multiple pieces are involved in impacting achievement including PD for teachers, tech support for teachers, and outreach to parents to get them engaged. He said the benchmarks supports overall objective. Mr. Bosworth said the benchmarks need to stay consistent year over year to measure progress and Mrs. Brust said because curriculum changes it is not that simple. Mr. Tropeano said a rule has to be established around a new application being approved for support and Mrs. Brust said this is something that needs to be thought through. Mr. Bosworth said this should be included in the tech plan. Mr. Chilcott said he was concerned with the cost increases over the next three years being people based and said the district has to figure out how to have an environment of innovation without having a lot of people manage it. He added that this is a good layout to set the foundation. Mr. Bosworth suggested having two documents, one for the DESE and one for the school committee to discuss. Mr. Tropeano added that he would like to see this document refined. Mrs. Obey said she is leaning toward the suggestion of two documents. She said the DESE document will check the boxes and the other document will consist of what is being done in Pembroke. The committee agreed to two documents and Mr. Bosworth said an annual update should be included in the plan and he asked Mrs. Obey to break out teaching technology from administrative technology.

VOTE: On a motion made by Patrick Chilcott and seconded by Suzanne Scroggins, it was unanimously voted to approve the district technology plan as a first read as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

#### Consideration of First Read: PHS Program of Studies

Mr. Bosworth said the Education Subcommittee did a lot of work on this document. Mrs. Scroggins questioned the change on the withdrawal process and Mrs. Brust said the withdrawal is designed to happen at the end of first term or at progress report time. Mrs. Scroggins asked about the removal of AIM and Mrs. Brust said the grant funding stopped for this course but the students can take a course like it elsewhere or through the Fuel Ed program. Mr. Bosworth questioned the change from service learning to community service and Mrs. Brust said service learning implies classroom instruction that goes along with what is being done outside of school and PHS is not doing the academic piece so it is inaccurate to call it service learning. Mr. Tropeano questioned the wording around schedule changes and said he doesn't think the process is explained clearly. Ms. McKenna questioned student assistance and Mrs. Brust said it needs to be clarified but the difference is it will have a pass/fail grade instead of a college prep grade. Mr. Tropeano questioned the grade requirements under National Honor Society and Mrs. Brust said she will ask the person who wrote it. Mr. Bosworth said he doesn't think NHS should be in the Program of Studies. He also asked for more information on the health and wellness curriculum. Mrs. Obey said the PE teachers hired for this year have health certifications and they are looking into health offerings. Mrs. Brust said some offerings will be Break Free from Depression and topics including sexuality, relationships and substance abuse.

VOTE: On a motion made by Patrick Chilcott and seconded by Suzanne Scroggins, it was unanimously voted to approve the PHS Program of Studies as a first read as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

Consideration of Approval: PHS Overnight/Out of State Trip to Washington, DC - March 31-April 3, 2017

The committee reviewed the trip request.

VOTE: On a motion made by Patrick Chilcott and seconded by Ginny Wandell, it was unanimously voted to approve the PHS trip to Washington, DC trip as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

Coordinated Program Review Parent Survey

Mrs. Duncanson presented the survey and said it is required by the DESE. It is a survey sent to parents of English Language Learners looking for feedback on their experience with the English learner program at their school.

VOTE: On a motion made by Paul Bosworth and seconded by Ginny Wandell, it was unanimously voted to approve the coordinated program review parent survey as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

Consideration of Approval: North Pembroke Book Disposal

The committee review the request. Mrs. Obey said there is not value to these books and some will be donated.

VOTE: On a motion made by Paul Bosworth and seconded by Patrick Chilcott, it was unanimously voted to approve the North Pembroke book disposal request as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

**Policy Subcommittee Update**

Mrs. Obey said the Policy Subcommittee reviewed the gift policy and decided the wording is good.

**Future Meeting Dates**

1/17/17, 2/7/17 and 2/28/17

VOTE: At 10:26PM, on a motion made by Ginny Wandell and seconded by Suzanne Scroggins, it was unanimously voted, by roll call vote, to enter executive session pursuant to Chapter 30A, Section 21(a)(3) to discuss strategy for negotiations and to conduct a review and potential approval and release of

Executive Session minutes as an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair. Further business will be discussed.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

### **Return to Regular Session**

VOTE: On a motion made by Paul Bosworth and seconded by Ginny Wandell, it was unanimously voted, by roll call vote, to approve and release the executive session meeting minutes of February 2, 2016, March 24, 2016, April 5, 2016, May 3, 2016, June 14, 2016 and July 12, 2016 as presented.

Voting YES: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting NO: None

Abstaining: None

Absent: None

VOTE: On a motion made by Ginny Wandell and seconded by Paul Bosworth, it was unanimously voted, by roll call vote, to authorize the chair, Mr. Michael Tropeano, to execute and sign the MOA with the Paraprofessionals segment of the MTA.

Voting YES: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting NO: None

Abstaining: None

Absent: None

VOTE: At 10:40PM on a motion made by Paul Bosworth and seconded by Suzanne Scroggins, it was unanimously voted to adjourn.

Voting YES: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting NO: None

Abstaining: None

Absent: None

### **DOCUMENTS**

enVision and Lexia PowerPoint

School Committee Minutes of December 6, 2016

Turf and Track Replacement document

District Technology Plan

PHS Program of Studies

PHS Overnight/Out of State Trip request

Coordinated Program Review Parent Survey

North Pembroke Book Disposal request

**APPROVED: January 17, 2017**

## **MOTIONS**

VOTE: On a motion made by Patrick Chilcott and seconded by Suzanne Scroggins, it was unanimously voted to approve the School Committee Meeting minutes of December 6, 2016 as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Suzanne Scroggins, it was unanimously voted to approve the district technology plan as a first read as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Suzanne Scroggins, it was unanimously voted to approve the PHS Program of Studies as a first read as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Ginny Wandell, it was unanimously voted to approve the PHS trip to Washington, DC trip as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Paul Bosworth and seconded by Ginny Wandell, it was unanimously voted to approve the coordinated program review parent survey as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Paul Bosworth and seconded by Patrick Chilcott, it was unanimously voted to approve the North Pembroke book disposal request as presented.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

VOTE: At 10:26PM, on a motion made by Ginny Wandell and seconded by Suzanne Scroggins, it was unanimously voted, by roll call vote, to enter executive session pursuant to Chapter 30A, Section 21(a)(3) to discuss strategy for negotiations and to conduct a review and potential approval and release of Executive Session minutes as an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair. Further business will be discussed.

Voting Yes: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Paul Bosworth and seconded by Ginny Wandell, it was unanimously voted, by roll call vote, to approve and release the executive session meeting minutes of February 2, 2016, March 24, 2016, April 5, 2016, May 3, 2016, June 14, 2016 and July 12, 2016 as presented.

Voting YES: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting NO: None

Abstaining: None

Absent: None

VOTE: On a motion made by Ginny Wandell and seconded by Paul Bosworth, it was unanimously voted, by roll call vote, to authorize the chair, Mr. Michael Tropeano, to execute and sign the MOA with the Paraprofessionals segment of the MTA.

Voting YES: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting NO: None

Abstaining: None

Absent: None

VOTE: At 10:40PM on a motion made by Paul Bosworth and seconded by Suzanne Scroggins, it was unanimously voted to adjourn.

Voting YES: Michael Tropeano, Suzanne Scroggins, Patrick Chilcott, Paul Bosworth and Ginny Wandell

Voting NO: None

Abstaining: None

Absent: None