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**PEMBROKE SCHOOL COMMITTEE MEETING**  
**Tuesday, March 20, 2018**  
**North Pembroke Elementary School Library**  
**7:00 PM**

**Call to Order**

Mrs. Wandell called the meeting to order at 7:03pm.

**Present from Administration:** Mrs. Erin Obey, Superintendent; Marybeth Brust, Assistant Superintendent of Curriculum and Learning; and Jessica Duncanson, Director of Student Services

**Present from Committee:** Ginny Wandell, Vice Chair; David Boyle, Secretary; Michael Tropeano and Suzanne Scroggins

Absent: Patrick Chilcott, Chair

**Acknowledge & Schedule Visitors**

Mrs. Wandell welcomed the visitors.

**Adjustments to the Agenda**

None

**Approval of Bill Schedule**

Bills were circulated for committee approval.

**Communications**

None

**Consideration of Approval: School Committee Minutes of February 27, 2018**

Mrs. Scroggins questioned whether the brick fundraiser falls within the Long Range Planning Subcommittee plans and Mr. Tropeano said it does.

VOTE: On a motion made by David Boyle and seconded by Michael Tropeano it was unanimously voted to approve the School Committee Meeting Minutes of February 6, 2018.

Voting Yes: Ginny Wandell, David Boyle and Michael Tropeano

Voting No: none

Abstaining: Suzanne Scroggins

Absent: Patrick Chilcott

**Recognition of Students**

Mrs. Wandell recognized Anthony Rizzitano, a PCMS student, as the winner of the PCMS Geographic Bee and presented him with a certificate of recognition from the school committee.

### **Update on Social Emotional Health & Wellness Initiatives – Calm Classroom**

Mrs. Duncanson said tonight she will give a brief overview as a follow up to the fall information that was presented. She said the Wellness Committee is a requirement and she, the Food Services Director, PE teachers, nurses and parents sit on the committee. She said the committee comes up with different initiatives, like the dental plan provided to elementary students. She said the Wellness Committee meets four times per year and they review the Wellness Policy as it relates to Nutrition Guidelines and create and/or foster initiatives related to wellness. She added that Health/Wellness pilot units have been started for grades K-8. PE teachers have been given two half days so far for PD. They research, review and create curriculum maps and units for the three pilot units for the 2018-2019 school year. She said elementary units will cover Nutrition, Interpersonal Relationships and Safety and Injury Prevention. The middle school will cover Nutrition, Physical Activity/Fitness and Self Awareness and Mental Health. Elementary will cover social emotional health using Social Thinking, Responsive Classroom and Calm Classroom. The secondary level uses Break Free from depression, SBIRT screening, brief intervention and referral CRAFT Tool in grades 8 and 10, therapeutic psychoeducation and mindfulness groups during Titan Time along with Calm Classroom.

Mr. Tropeano asked if the committee has thought about a ½-year class about nutrition at PHS. Mrs. Duncanson said it could be an option as an elective.

Mrs. Duncanson said the entire district is trained in Calm Classroom and she will show a video about this at the end of the presentation. She said the district has used a train the trainer model for PK-12 during faculty meetings and by modeling in the classrooms. She said the March 9<sup>th</sup> in service day offered two outside presenters. “Understanding Trauma and the Impact it has on Students” was presented by the Home for Little Wanderers and “Supporting Students with Executive Function Challenges” was presented by PAC.

Mrs. Duncanson said the Calm Classroom Program helps students develop self-awareness, mental focus and inner calm. It consists of mindful/meditation techniques for PreK-12 practiced in whole groups, small groups and one on one.

Mrs. Duncanson said the next steps include summer work related to reviewing and revising the grade 9 units and finalizing the K-8 units along with ongoing professional development for staff.

Mr. Tropeano asked if administration has thought about device free zones. Mrs. McGarrigle said that some parents are resistant to their child not having a phone in school. She suggested having the conversation with school councils. Mrs. Wandell said it is worthy of further discussion.

Mr. Murphy said the students really get into the Calm Classroom techniques. Mrs. Wandell added that PTAD is a great community resource.

### **Superintendent’s Report**

#### Consideration of Approval: PHS Overnight/Out of State Trips

Mrs. Obey noted that the Rome trip has a revised date of 2019.

VOTE: On a motion made by David Boyle and seconded by Michael Tropeano, it was unanimously voted to approve the Latin Trip to Barnstable High School April 27-29, 2018 as presented.

Voting Yes: Ginny Wandell, David Boyle, Michael Tropeano and Suzanne Scroggins

Voting No: none

Abstaining: none

Absent: Patrick Chilcott

VOTE: On a motion made by Michael Tropeano and seconded by David Boyle, it was unanimously voted to approve the Foreign Language trip to Rome/Pompeii February 15-23, 2019 as presented.

Voting Yes: Ginny Wandell, David Boyle, Michael Tropeano and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: Patrick Chilcott

VOTE: On a motion made by David Boyle and seconded by Michael Tropeano, it was unanimously voted to approve the Computer Science trip to Washington, DC April 11-12, 2018 as presented.

Voting Yes: Ginny Wandell, David Boyle, Michael Tropeano and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: Patrick Chilcott

A waiver of the chaperone policy is required. Mrs. Obey said she will bring back additional details on April 3<sup>rd</sup>.

VOTE: On a motion made by David Boyle and seconded by Michael Tropeano, it was unanimously voted to approve the Botball trip to Indian Wells California July 24-30, 2018 as presented.

Voting Yes: Ginny Wandell, David Boyle, Michael Tropeano and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: Patrick Chilcott

Mrs. Scroggins questioned the reimbursable fundraising listed and Mrs. Obey explained that the students will purchase their tickets and then get money back based on what is raised.

Mrs. Obey said DECA students are moving on to next level and going to Atlanta.

VOTE: On a motion made by Michael Tropeano and seconded by Suzanne Scroggins, it was unanimously voted to approve the DECA trip to Atlanta, GA April 21-25, 2018 as presented.

Voting Yes: Ginny Wandell, David Boyle, Michael Tropeano and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: Patrick Chilcott

Mrs. Scroggins said she wanted to point out that all the trips presented for approval, except the Rome trip, were earned by students and it is nice to approve these kinds of trips.

#### Recap of 3/12/18 Board of Health Meeting

Mrs. Obey said she was invited to the Board of Health meeting because there was activity at the schools after a recent storm. She said a Board of Health member visited three of the school's cafeterias and was asking questions. The cafeteria staff did not know the member and this caused concern. She said at the meeting they discussed the security protocols surrounding the schools. Mrs. Obey said the school doors are unlocked before and after school, and the committee may want to have a discussion regarding this. Mrs. Wandell said the Board of Health member wanted to find out if the schools were serving safe food after the recent power outages. Mrs. Obey said all schools are powered by generators upon loss of power so there was no issue with the food being served. She said there were official inspections completed at each of the schools.

Mrs. Obey said she would like to discuss access to the buildings and safety at an upcoming Long Range Planning Subcommittee meeting. Mr. Boyle voiced his concern and asked if this situation will happen again.

Mrs. Obey said the Board of Health is reviewing their procedural handbook. Mr. Tropeano said Mr. Chilcott asked for their handbook but it has not been received yet.

### Budget Update

Mrs. Obey said she is not ready to discuss reductions in staff but will be ready for the next meeting. She said she failed to mention at the last meeting that there would be a \$25K reduction in bus costs because of the switch to full day kindergarten. She said the Budget Subcommittee recommended a decrease of \$10k in athletics spending as well as a reduction in two extracurricular clubs, which is another \$3500.

Mr. Tropeano stated that the Budget Subcommittee discussed not cutting uniform replenishment because it would look bad as a district. He said a long discussion was had regarding the reductions of clubs and it was decided to not cut the lowest participation clubs if students are only participating in that. If other clubs have students in multiple activities, then they will look at cutting that club instead. He added that the district doesn't want to lose student engagement.

Mrs. Obey said there will be an additional \$80K from the Town after finalization of the health insurance increase. She said after all this is considered, there is a budget gap of \$24,166. She said she is hopeful that the Chapter 70 number will come in higher and this will mean the district will have to solve for less than \$24K, which is not bad on a \$34M budget.

Mrs. Scroggins asked about the capitalization group as to what they are planning and how the district fits in. Mr. Boyle said he is a member of that group but could not attend the meeting so he will be the Chairperson of the group.

Mrs. Obey said Senator deMacedo and Representative Cutler will be attending the next meeting on April 3<sup>rd</sup>. She added that the Public Budget Hearing is scheduled for April 24<sup>th</sup> and Town Meeting will be held on May 8<sup>th</sup>.

### **Future Meeting Dates and Topics**

April 3<sup>rd</sup> and 24<sup>th</sup>

VOTE: At 8:16PM, on a motion made by Suzanne Scroggins and seconded by Michael Tropeano, it was unanimously voted, by roll call vote, to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss security protocols as an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Ginny Wandell, David Boyle, Michael Tropeano and Suzanne Scroggins

Voting No: none

Abstaining: none

Absent: Patrick Chilcott

**APPROVED: April 3, 2018**

### **MOTIONS**

VOTE: On a motion made by David Boyle and seconded by Michael Tropeano it was unanimously voted to approve the School Committee Meeting Minutes of February 6, 2018.

Voting Yes: Ginny Wandell, David Boyle and Michael Tropeano

Voting No: none

Abstaining: Suzanne Scroggins  
Absent: Patrick Chilcott

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Abstaining: none  
Absent: Patrick Chilcott

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Voting Yes: Ginny Wandell, David Boyle, Michael Tropeano and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: Patrick Chilcott